



President's Office

March 15, 2020

TO: Albizu University Community

SUBJECT: COVID-19 – Remote Operations

Albizu University continues to monitor the spread of COVID-19. The following additional determinations have been made, by the senior leadership and the Institutional Committee created to handle this emergency:

1. The Miami Campus will offer its academic and administrative services remotely, until March 31, 2020. We are not conducting educational activities from the Miami Campus.
2. Academic Activities during this period will continue, using the online pilot mechanism developed for this emergency. No student should attend the premises.
3. The Goodman Center is not providing services to the general public until March 31. The Chancellor will share with you the clinical services continuity plan.
4. Employees will contact the Director of Human Resources to coordinate visiting the facilities on Monday to collect whatever is needed to complete tasks, if necessary.
5. Official communication channels have been established to keep the university community informed about our operations, 24 hours a day:

Miami

Albizu Hotline	305-702-7875
Albizu Employee Hotline	305-702-7880

Puerto Rico

Albizu Hotline	787-993-3890
Albizu Employee Hotline	787-993-3895

Students in need of access to a virtual connection should contact the Dean of Students as soon as possible. Any member of the university community experiencing symptoms associated with COVID-19 is required to notify the institution directly through the Dean of Students and the Office of Human Resources. This information will only be used to



President's Office

Albizu University Community

Page 2

March 15, 2020

take additional precautionary measures to help prevent the spread of the virus within our community.

We urge you to stay informed about this topic through reliable sources. Also, we echo the call made by the health authorities and the government to implement social distancing strategies. Only in this way will we be able to control the spread of the pandemic and reduce the risks of contagion in our community and our country.

Finally, I reiterate the call to remain calm during this situation. We will continue in communication.

Cordially,

A handwritten signature in black ink that reads "José Pons Madera".

José Pons Madera, PhD
President